

August 13, 2013

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Bill Smith. Members present: Sheldon Butzke, Marc Dick, Ron Scharffenberg. Member absent: Ralph Dybdahl.

Chairman Smith led the Pledge of Allegiance.

Chairman Smith called for approval of the Agenda. Motion made by Butzke to approve the Agenda. Second Scharffenberg and motion carried.

The minutes from the July 23<sup>rd</sup> & August 6<sup>th</sup> meetings were sent to Board members for review prior to publication. Chairman Smith called for approval of same. Motion made by Dick to approve these minutes for publication. Second Butzke and motion carried.

Commissioner Reports: none.

Mic Kreutzfeldt, Hwy Supt, presented the following quotes for #2 dyed diesel fuel: Stern Oil \$3.1685/gallon; Cole's Petroleum \$3.1850/gallon; and Central Farmers no bid. Motion made by Butzke to accept quote from Stern Oil. Second made by Scharffenberg and motion carried. Further discussion held regarding replacement of a spill containment area. Kreutzfeldt recommended removing fill and pouring concrete floor in east Quonset instead of purchasing a portable unit, cost being nearly the same. All required equipment will fit into building. Motion made by Dick to set 10:00 a.m., Monday, September 9<sup>th</sup>, as time for bid letting for 431<sup>st</sup> Ave grade raise project. Second Butzke and motion carried. Kreutzfeldt noted SD Game, Fish & Parks would like permission from the County to use a portion of the r-o-w for a North Island Lake improvement project, along 248<sup>th</sup> St, an amended plan will be submitted by SD GF&P at

a later date. Kreutzfeldt presented utility permits for approval. Motion made by Butzke to approve 2 Electric Utility Permits for Southeastern Electric. Scope of Projects: installing underground power lines 75' S of SD38 on 431<sup>st</sup> Ave and installation of 3-phase feeder 50' S of SD38 & 435<sup>th</sup> Ave intersection. A letter was received from Bill Selland, Salem City Foreman thanking the Commissioners for allowing the Hwy Dept to chip seal city streets; a job well done.

No drainage permits.

Mark Norris, Sheriff, and the Commission discussed proposed salary increase for secretary/dispatcher and the hours that are to be worked. Making notation on time sheets for vacation and sick leave taken was also discussed. Norris stated that as Dept Head he will allow an employee to go home if he chooses; with no notation of leave taken.

Tracy Hofer, P & Z Administrator, met with the Board to request that the Planning & Zoning salary line be increased by \$1,000 as initially presented, with this pay going to the P & Z Secretary. No action taken at this time.

Mike Fink, States Attorney, met with the Commission to discuss the bookmobile. Auditor Sherman noted that at this time Hanson County has appropriated \$14,000 for 2014 and \$15,000 has been appropriated by McCook County, for the bookmobile. In 2010, this Commission terminated the agreement signed in June 1964 establishing the Hanson-McCook Regional Library. Fink asked about a new agreement. The Commissioners don't want a new written contract nor do they feel it necessary to enter into negotiations with Hanson County. Fink noted that each County can continue to make appropriation for the bookmobile as they choose.

Brad Stiefvater, EDS Director, and Tom Welsh, SD Office of Emergency Management Regional Coordinator, joined the meeting. Motion was made by Scharffenberg to approve Promulgation of Adoption for the Pre-Disaster Mitigation Plan and authorize signing of same. Second Dick and motion carried. Plan follows:

MCCOOK COUNTY, SOUTH DAKOTA  
MULTI-HAZARD PRE-DISASTER MITIGATION PLAN  
PROMULGATION OF ADOPTION

Be it known that the McCook County, South Dakota Board of County Commissioners does hereby approve the Adoption of the McCook County South Dakota Multi-Jurisdictional Multi-Hazard Pre-Disaster Mitigation Plan and direct its implementation through the McCook Mitigation Planning Committee.

Be it also known that the Board of County Commissioners hereby directs the Coordinator of Emergency Services to continue to lead the implementation and maintenance of this Plan as the McCook County Multi-Hazard Pre-Disaster Mitigation Committee Chair.

This Plan has been developed in the interest of providing all hazard mitigation protection to populations living in McCook County and the incorporated Cities within its boundary. Through adoption of this Plan, all County and city agencies are requested to develop directives, standard operating procedures, checklists or other supplemental guidance to insure its maximum effectiveness.

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August 13, 2013  
McCook County Commissioner  
Date

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Date

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Date

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McCook County Commissioner  
Date

Dybdahl – absent  
August 13, 2013  
McCook County Commissioner  
Date

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August 13, 2013  
Geraldyn Sherman, McCook County Auditor  
Date

Endorsed:  
August 13, 2013  
Brad Stiefvater, County Emergency Manager  
Date

Auditor Sherman, Marian Oyen, Benefits Specialist, and the Commissioners discussed Care of Poor cases.

Motion made by Butzke to authorize Chairman Smith to sign 2014 Agreement with Beadle County Juvenile Detention Center for housing juveniles at a rate of \$220.00 per prisoner day. Second made by Dick and motion carried.

Motion made by Scharffenberg to declare the following items as surplus property as they are no longer suitable for purpose acquired: Dante, drug dog retired, and 3 Glock Model 22 pistols. Second made by Butzke and motion carried.

The July Law Enforcement Report was noted and filed.

A letter was received from SD State Historical Society informing the Commissioners that the First Presbyterian Church, 351 N Poplar, Bridgewater, will be considered by the State Historical Society Board of Trustees for nomination to the National Register of Historic Places.

The July Clerk of Courts Report was noted and filed.

The 2<sup>nd</sup> Qtr Community Health Nurse Report was noted and filed.

The following building permits were issued the month of July, 2013:

2013-39	Brian Kelly	barn for storage	Tract 7
Klaus Addn NW4 19-101-53			
2013-40	Brian Paweltzki	new house, basement, garage	
E709.5' of NW4 26-101-56			
2013-41	Golden View Hutterian Bret	1 story duplex from Brule Co	Tracts
2 & 3 Streffs 2 <sup>nd</sup> Addn SW4 28-103-55			
2013-42	Golden View Hutterian Bret	wood frame bldg. w steel tank	Tracts
2 & 3 Streffs 2 <sup>nd</sup> Addn SW4 28-103-55			
2013-43	Golden View Hutterian Bret	water tank	Lot 2
Streffs 2 <sup>nd</sup> Addn SE4 29-103-55			
2013-44	Frances Randall	new residence	
SW4SE4 25-102-54			
2013-45	R J Stahl Inc	Sioux bin	SW4
24-102-56			
2013-46	Bill & Stephanie Entringer	pole building 30'x80'x12'	Lots
2&3Tr 2 Wieman's Addn in S2S2 14-101-53			
2013-47	Lacey Properties LLC	cold storage addition 20'x40'x14'	Lot W-
1of NE4 Ex W112'of 225'and the			
			W178'
			ff S168' of
			N393' of Lot
			W-1 2-102-56
2013-48	Darrell & Hollie Engbrecht	roof over deck 12'x12'	Lot A
Tr 2 Larson's Addn in W2SW4 35-102-53			
2013-49	Bartmann Brothers	steel grain bin	SE4
16-102-53			
2013-50	Michael & Annie Pearson	machine shed & 2 grain bins	SW4
12-104-55 Ex Lot H-2 & Ex Land for Road			
2013-51	Jeffrey Raap	pole garage & storage building	NE4
31-103-53 (building on leased site)			
2013-52	Mary Tieszen, Rev Liv Trust	metal shop addition 19'x52'x14'	
N742.50' of S1245' of W709.50' NW4 10-101-53			
2013-53	Bryant & Theresa Hofer	shop-post frame w addition	NW4
29-103-54			

SD Dept of Revenue provided a copy of the Sales Ratio Audit of McCook County to the Commission; date of Audit: December 10, 2012 and January 18, 2013. This Audit is completed through the Dir of Equalization Office with notation that office is organized and all records are being well maintained.

Motion made by Dick, second Butzke, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 8/4/13: Commissioners 1269.25; Auditor 2548.19; Treasurer 2502.04; States Attorney 2000.00; Custodian 1204.42; Dir of Equalization 4079.81; Register of Deeds 2577.89; Veterans Service Officer 297.00; Sheriff 5481.42; Contract Law 3823.06; Care of Poor 115.38; Community Health Nurse Secretary 1114.69; Weed Dept 323.07; Drainage 307.69; Planning & Zoning 192.31. Grand Jury fees & mileage, 488.48; Transamerica Life Insurance, gap insurance billing, 4544.30; Juvenile Case 13-4, witness fees & mileage, 55.54; Remittance Center, lab services, 192.00, 3<sup>rd</sup> qtr County Health Nurse payment, 1287.50; A & B Business, monthly copier contracts, 62.79; AutoEx, law enforcement auto service, 727.54; Avera Queen of Peace Health Services, blood alcohol service, 126.00; Brown & Saenger, office supplies, 179.65; Business Products, monthly copier contract, 36.80; Card Service Center, law enforcement auto fuel, 564.11, D.A.R.E. software, 148.37, DARE training expenses, 205.93; City of Bridgewater, August ambulance appropriation, 2454.17; The Crossroads Hotel, 4-H Advisor lodging, 200.00; Dust-Tex Service, dust mop rental, 54.34; ESRI, GIS annual software, 700.00; Karen Fendrich, WIC training expenses, 327.00; Mike Fink, July expenses, 88.31; First Circuit CASA Program, 2013 appropriation, 1000.00; Roger Gerlach, July expenses, 512.38; Heritage Funeral Home, care of poor – burial assistance, 1850.00; Lyle Hetland, weed board meeting & mileage, 31.29; Hillyard/Sioux Falls, janitorial supplies, 192.83; Inter-Lakes Community Action, August CSW funds, 599.45; Iron Wheel Sales & Services, air conditioner repairs, 970.01, air conditioner unit, 3217.73; Jack's Uniforms & Equipment, 6 Glock guns with trade-ins, 804.00; Helen Jacobson, painting 3 offices 2<sup>nd</sup> floor Courthouse, 948.60; Bill Lehrman, weed board

meeting & mileage, 34.62; Lincoln County Treasurer, reimburse mental illness hearing expense, 18.00; McCook County EMS, August ambulance appropriation, 6086.36; McCook County Publishers, publishing, 853.27; McCook County Treasurer, postage, 92.00; McCormick Motors, law enforcement auto service, 203.13; Mark Meyers, weed board meeting & mileage, 36.10; Microfilm Imaging System, scanning equipment rent, 305.00, Deed Magic software rent, 60.00; Mid-American Research, janitorial supplies, 190.43; MidAmerican Energy, utilities, 44.66; Mitchell Clinic, prisoner care, 40.57; Morgan Theeler LLP, court appt attorney for Clint Fetzer, 411.60; Neve's Uniforms & Equipment, law enforcement uniforms & supplies, 333.62; Noll Collection Service, lien collection fee, 253.00; R & S Sanitation, garbage service, 45.93; Record Keepers Inc, vault box storage, 19.25; Alicia Reif, July expenses, 308.15; Salem City, utilities, 68.50; Salem Concrete Products, cement blocks for Food Pantry shelving, 91.20; Salem Farmers Market, jury supplies, 13.80; Salem Lumber, paint supplies, 803.48; Salem Sales, law enforcement auto fuel, 2953.03, fuel for lawnmower, 76.50; Laurie Schwans, District meeting mileage, 79.92; SD Achieve, services for 5 residents, 300.00; Brenda Stadel, website design changes, 37.50; State Radio Communications, 6 months teletype rent, 2250.00; Sturdevant's Auto Supply, law enforcement supplies, 35.75; T & C's Pit Stop, law enforcement auto fuel, 26.01; Tinan Smith & Bucher, court appt attorney for Thomas Lee Olson, 502.37; Total Stop Food Store, law enforcement auto fuel, 1058.42; Triotel Communications, telephone & internet service, 1015.20; Michael Unke, court appt attorney for Clinton Deffenbaugh, 1388.04, for juvenile, 3724.26; Verizon Wireless, cell phone service, 80.64; internet modem service, 254.48; Xcel Energy, utilities, 1121.97; Zapp Hardware, supplies, 266.85, tables, 84.98.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 8/4/13: Hwy Dept  
16622.80. Transamerica Life Ins, gap insurance billing, 1999.79; Auto Body Specialties,  
2 windshields, 249.90; Avera Queen of Peace Health Services, employee drug test,  
189.20; Butler Machinery, parts & labor, 9189.95; Central Farmers Cooperative, propane,  
433.35; Clark Engineering, design Spencer grade, 7439.49; Concrete Materials, asphalt,  
567.84; Custom Tank & Trailer, truck repairs, 2311.00; Fleetpride, diaphragm for hitch,  
17.70; GCR Tire Centers, road roller tire, 135.00; Gessner Welding & Repair, supplies,  
259.46; I-State Truck Center, oil, 73.35; Independent Repair, supplies, 172.04; Larry's  
Service, radiator cap, 10.20; McCook County Publishers, publishing, 58.38; Michael  
Todd & Company, signs & stands, 1063.70; MidAmerican Energy, utilities, 23.65;  
Northern Truck Equipment, strobe flash 4 series, 327.39; Northwestern Energy, utilities,  
10.00; Puthoff Repairs, parts, 47.03; R & S Sanitation, garbage service, 45.93; Safety-  
Kleen, parts washer, 163.22; Salem City, utilities, 61.70; Salem Lumber, supplies, 21.44;  
SD Dept of Transportation, county share of State costs, 839.97; Servall Towel & Linen,  
towel & mat rental, 45.34; Southeastern Electric, utilities, 23.00; Spencer Quarries, rock  
chips, 11988.04; Stern Oil, fuel, oil, 23856.06; Sturdevant's Auto Supply, supplies,  
1130.46; Titan Access Account, parts, 396.73; Transportation Safety, safety clothing,  
141.03; Triotel Communications, telephone & internet service, 108.69; Verizon Wireless,  
cell phone service, 62.53; Xcel Energy, utilities, 278.43; Zapp Hardware, supplies,  
111.94.

911 EMERGENCY REPORTING SYSTEM FUND: Bridgewater/Canistota  
Independent Telephone, E911 billing system, 371.72; Triotel Communications, 911  
telephone service, 211.20.



EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 8/4/13:  
EDS Director 1174.92. Transamerica Life Ins, gap insurance billing, 314.59; Triotel  
Communications, fax & internet service, 73.29; Verizon Wireless, internet modem  
service, 42.41.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 8/4/13: Sheriff  
Secretary/Dispatcher 96.15.

PAYROLL CONTRIBUTIONS – ALL FUNDS: Dir of IRS, county share of  
FICA 2560.21, Medicare 598.76; SD Retirement System, county share of retirement  
contributions, 2788.63; Wellmark BlueCross/BlueShield, county share of health  
insurance premiums, 8252.83.

The Auditor's Account with the County Treasurer for the month of July, 2013:  
deposits in banks, \$2,623,640.87; cash to deposit, \$1,583.73; checks to deposit,  
\$35,190.04; Cash Items (postage) \$92.00; Treasurer's Cash, \$1,578.00; Register of  
Deeds, \$450.00; Sheriff, \$500.00; Passbook Savings, \$21,106.28; CD's, \$800,000.00.  
The total deposits on hand: \$3,484,140.92.

The meeting adjourned subject to call.

Dated this 13<sup>th</sup> day of August, 2013.

William Smith

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Chairman, McCook  
County Commission

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County